

**MINUTES OF MEETING
HARBOR VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Harbor Village Community Development District held a Regular Meeting on May 14, 2024 at 12:30 p.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950.

Present were:

Marty Moore
Todd Schermerhorn
Candice Bain

Chair
Vice Chair
Assistant Secretary

Also present:

Kristen Suit
Jere Earlywine
Hermelindo Cardenas

District Manager
District Counsel
Supervisor-Appointee

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 1:04 p.m.

Supervisors Bain, Schermerhorn and Moore were present. Supervisor-Appointee Alexander DiBartolomeo was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Acceptance of Alexander DiBartolomeo
Intent to Decline Appointment to Seat 3**

Ms. Suit presented Mr. Alexander DiBartolomeo's intent to decline his appointment to Seat 3.

On MOTION by Mr. Moore and seconded by Mr. Schermerhorn, with all in favor, Mr. Alexander DiBartolomeo's declination of appointment to Seat 3, was accepted.

FOURTH ORDER OF BUSINESS

**Consider Appointment of Hermelindo Cardenas to Fill Unexpired Term of Seat 2;
Term Expires November 2026**

Mr. Schermerhorn nominated Mr. Hermelindo Cardenas to fill Seat 2.

No other nominations were made.

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, appointment of Mr. Hermelindo Cardenas to fill Seat 2, was approved.

- **Administration of Oath of Office to Appointed Supervisor (the following to also be provided in a separate package)**

Ms. Suit, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Hermelindo Cardenas.

Ms. Suit provided and she and Mr. Earlywine explained the following items, including requirements; keeping CDD-related files, emails, etc., separate from personal items; precautions; filing forms, etc.:

- A. Required Ethics Training and Disclosure Filing**
 - **Sample Form 1 2023/Instructions**
- B. Membership, Obligations and Responsibilities**
- C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

As a protective measure and preference of District Counsel, Mr. Cardenas will execute Form 8B related to potential conflicts of interest and District Management will keep it on file for use if a conflict of interest arises.

FIFTH ORDER OF BUSINESS

**Acceptance of Resignation of Candice Bain;
Seat 4**

Ms. Suit presented Ms. Candice Bain's resignation.

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, the resignation of Ms. Candice Bain, was accepted.

SIXTH ORDER OF BUSINESS

**Consider Appointment to Fill Unexpired
Term of Seat 4; Term Expires November
2024**

- **Administration of Oath of Office to Appointed Supervisor**

This item was deferred.

SEVENTH ORDER OF BUSINESS

**Consider Appointment to Fill Unexpired
Term of Seat 3; Term Expires November
2026**

- **Administration of Oath of Office to Appointed Supervisor**

This item was deferred.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2024-03,
Electing and Removing Officers of the
District and Providing for an Effective Date**

Mr. Moore nominated the following slate:

Chair	Marty Moore
Vice Chair	Todd Schermerhorn
Assistant Secretary	Alexander Di Bartolomeo
Assistant Secretary	Paula Price

No other nominations were made.

This Resolution removes the following from the Board:

Assistant Secretary	Alexander DiBartolomeo
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Assistant Secretary

Candice Bain

Prior appointments by the Board for Secretary, Treasurer, Assistant Treasurer and Assistant Secretary Kristen Suit, remain unaffected by this Resolution.

On MOTION by Mr. Mr. Moore and seconded by Mr. Schermerhorn, with all in favor, Resolution 2024-03, Electing, as nominated, and Removing Officers of the District and Providing for an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2024-04, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Ms. Suit presented Resolution 2024-04. She reviewed the proposed Fiscal Year 2025 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2024 budget, and explained the reasons for any changes. It is a Landowner-funded budget with expenses funded as they are incurred.

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, Resolution 2024-04, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law on August 13, 2024 at 12:30 p.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2024-05, Adopting the Annual Meeting Schedule for Fiscal Year 2024/2025 and Providing for an Effective Date

Ms. Suit presented Resolution 2024-05. The following change was made to the Fiscal Year 2025 Meeting Schedule:

TIME: Change "12:30 PM" to "1:00 PM"

TIME, November 5, 2024: Insert "1:00 PM"

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, Resolution 2024-05, Adopting the Annual Meeting Schedule for Fiscal Year 2024/2025 and Providing for an Effective Date, was adopted.

ELEVENTH ORDER OF BUSINESS

Consideration of Resolution 2024-06, Designating a Date, Time and Location for Landowners' Meeting; Providing for Publication, Providing for an Effective Date

Ms. Suit presented Resolution 2024-06.

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, Resolution 2024-06, Designating a Date, Time and Location of November 5, 2024 at 1:00 p.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950 for a Landowners' Meeting; Providing for Publication, Providing for an Effective Date, was adopted.

TWELFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2024

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, the Unaudited Financial Statements as of March 31, 2024, were accepted.

THIRTEENTH ORDER OF BUSINESS

Approval of October 10, 2023 Regular Meeting Minutes

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, the October 10, 2024 Regular Meeting Minutes, as presented, were approved.

FOURTEENTH ORDER OF BUSINESS**Staff Reports**

A. District Counsel: Kutak Rock LLP

B. District Engineer (Interim): Morris Engineering

There were no District Counsel or District Engineer reports.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: June 11, 2024 at 12:30 PM**

The June and July 2024 meetings will be cancelled.

The next meeting will be held on August 13, 2024.

- **Consider Appointment to Fill Unexpired Term of Seat 3; Term Expires November 2026**

This item, previously the Seventh Order of Business, was presented out of order.

Mr. Moore nominated Ms. Paula Price to fill Seat 3.

No other nominations were made.

On MOTION by Mr. Moore and seconded by Mr. Schermerhorn, with all in favor, appointment of Ms. Paula Price to fill Seat 3, was approved.

- **Administration of Oath of Office to Appointed Supervisor**

The Oath of Office will be administered to Ms. Paula Price at or before the next meeting.

FIFTEENTH ORDER OF BUSINESS**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

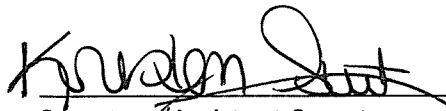
SIXTEENTH ORDER OF BUSINESS**Public Comments**

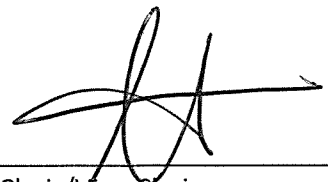
No members of the public spoke.

SEVENTEENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Schermerhorn and seconded by Mr. Moore, with all in favor, the meeting adjourned at 1:22 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair