

**MINUTES OF MEETING  
HARBOR VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Harbor Village Community Development District held a Public Hearing and Regular Meeting on August 13, 2024 at 12:30 p.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950.

**Present were:**

Marty Moore  
Hermelindo Cardenas  
Pam Price

Chair  
Vice Chair  
Assistant Secretary

**Also present:**

Kristen Suit  
Clif Fischer

District Manager  
Wrathell Hunt and Associates LLC

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Suit called the meeting to order at 1:58 p.m. Supervisors Moore, Cardenas and Price were present. Supervisor Schermerhorn was not present. One seat was vacant.

For quorum purposes, Ms. Suit stated that she administered the Oath of Office to Ms. Price prior to the meeting commencing.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Pam Price (Seat 3) *(the following to also be provided in a separate package)***

Ms. Suit reiterated that the Oath of Office was administered to Ms. Pam Price before the meeting. She provided and briefly explained the following items:

**A. Required Ethics Training and Disclosure Filing**

- **Sample Form 1 2023/Instructions**

- B. Membership, Obligations and Responsibilities**
- C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

**FOURTH ORDER OF BUSINESS**

**Consider Appointment to Fill Unexpired Term of Seat 4; Term Expires November 2024**

Mr. Moore nominated Mr. Caleb Stephens to fill Seat 4.

No other nominations were made.

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, appointment of Mr. Caleb Stephens to fill Seat 4, was approved.**

- Administration of Oath of Office to Appointed Supervisor**

This item was deferred.

**FIFTH ORDER OF BUSINESS**

**Acceptance of Resignation of Todd Schermerhorn (Seat 5) Term Expires November 2024**

Ms. Suit presented Mr. Todd Schermerhorn's resignation.

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the resignation of Todd Schermerhorn from Seat 5, was accepted.**

**SIXTH ORDER OF BUSINESS**

**Consider Appointment to Fill Unexpired Term of Seat 5**

- Administration of Oath of Office to Appointed Supervisor**

This item was deferred.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2024-07, Electing and Removing Officers of the District and Providing for an Effective Date**

Ms. Suit presented Resolution 2024-07. Mr. Moore nominated the following slate:

Marty Moore	Chair
Hermelindo Cardenas	Vice Chair
Assistant Secretary	Pam Price

No other nominations were made.

This Resolution removes the following from the Board:

Todd Schermerhorn	Vice Chair
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The following prior appointments by the Board remain unaffected by this Resolution:

Craig Wrathell	Secretary
Kristen Suit	Assistant Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer

**On MOTION by Mr. Moore and seconded by Mr. Cardenas. with all in favor, Resolution 2024-07, Electing, as nominated, and Removing Officers of the District, and Providing for an Effective Date, was adopted.**

#### **EIGHTH ORDER OF BUSINESS**

#### **Public Hearing on Adoption of Fiscal Year 2024/2025 Budget**

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the Public Hearing was opened.**

#### **A. Proof/Affidavit of Publication**

The affidavit of publication was included for informational purposes.

#### **B. Consideration of Resolution 2024-08, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date**

Ms. Suit presented Resolution 2024-08. The proposed Fiscal Year 2025 budget is unchanged from when it was last presented to the Board. It is a Landowner-funded budget, with expenses paid as they are incurred.

No affected property owners or members of the public spoke.

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the Public Hearing was closed.**

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, Resolution 2024-08, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**NINTH ORDER OF BUSINESS****Consideration of Fiscal Year 2024/2025  
Budget Funding Agreement**

Ms. Suit presented the Fiscal Year 2024/2025 Budget Funding Agreement.

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the Fiscal Year 2024/2025 Budget Funding Agreement, was approved.**

**TENTH ORDER OF BUSINESS****Consideration of Goals and Objectives  
Reporting [HB7013 - Special Districts  
Performance Measures and Standards  
Reporting]**

Ms. Suit presented the Memorandum explaining the new requirement for special districts to develop goals and objectives annually and develop performance measures and standards to assess the achievement of the goals and objectives. Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability will be the key categories to focus on for Fiscal Year 2025. She presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD, which explains how the CDD will meet the goals.

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.**

**ELEVENTH ORDER OF BUSINESS****Acceptance of Unaudited Financial  
Statements as of June 30, 2024**

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the Unaudited Financial Statements as of June 30, 2024, were accepted.**

**TWELFTH ORDER OF BUSINESS**

**Approval of May 14, 2024 Regular Meeting Minutes**

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the May 14, 2024 Regular Meeting Minutes, as presented, were approved.**

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel: Kutak Rock LLP
- B. District Engineer (Interim): Morris Engineering
- C. District Manager: Wrathell, Hunt and Associates, LLC

There were no Staff reports.

- **NEXT MEETING DATE: September 10, 2024 at 12:30 PM**
  - **QUORUM CHECK**

The September 10, 2024 meeting will be cancelled.

**FOURTEENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**FIFTEENTH ORDER OF BUSINESS**

**Public Comments**

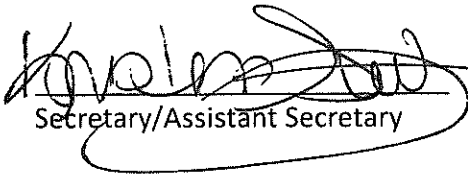
No members of the public spoke.

**SIXTEENTH ORDER OF BUSINESS**


**Adjournment**

**On MOTION by Mr. Moore and seconded by Mr. Cardenas, with all in favor, the meeting adjourned at 2:10 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair